

Greater Illinois Chapter

2012 APPLICATION FORM

*Note: All items with * and in red print must be filled in.*

PERSONAL INFORMATION

*Applicant's Name:	*Daytime Phone:
*Street Address:	Evening Phone:
*City, State and Zip: <i>(must be in Chapter territory – if you are uncertain if your address lies within the Chapter's territory, please contact Cindy Marsden at cindy.marsden@alz.org for list of counties served by the Chapter)</i>	
*E-Mail:	Fax:

CURRENT POSITION

Position/Title:	From:
Organization:	To:

PREVIOUS POSITIONS

Position/Title:	From:
Organization:	To:

Position/Title:	From:
Organization:	To:

Position/Title:	From:
Organization:	To:

Other positions:

**CURRENT VOLUNTEER POSITIONS
(Alzheimer's Association, Service Club Membership and/or Other)**

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EDUCATION
(list most recent first)

Institution:	Year:
Degree/Field:	

Institution:	Year:
Degree/Field:	

Institution:	Year:
Degree/Field:	

HONORS, AWARDS, & SPECIAL RECOGNITION
(list most recent first)

Given by:	Year:
In Recognition of:	

Given by:	Year:
In Recognition of:	

Given by:	Year:
In Recognition of:	

APPLICANT SELF-EVALUATION

Commitment to the Association Vision, Mission and Strategic Plans

Using the Association's Vision and Mission statement and the Association's strategic plans, please describe your interest in Board service.

**(Place answer here – please limit your answer to 200-250 words.)*

Governance and Leadership Skills and Abilities:

Please describe your experience with governance and leadership. Please share your specific experiences with decision-making and leadership on relevant non-profit and for-profit governing boards as well as your skills in such areas as policy development, setting strategic direction, monitoring organizational effectiveness, overseeing a multi-million dollar budget, or determining critical legislative and/or programmatic policies.

Knowledge and Experience:

such as public policy, programs and services, donor development and fund raising, volunteerism; communications and information technology, business and finance, or marketing and brand strategies. An understanding of Alzheimer's disease and/or experience with the disease, either personally, with a loved one or professionally, is also considered.

Ability to Represent the Association to the Public:

Please describe your experience with public speaking and other ways in which you have been called on to communicate with diverse audiences such as the general public, media, professional audiences, law-makers, and government officials.

**(Place answer here – please limit your answer to 200-250 words.)*

Time commitment:

Please be aware that Board members are expected to travel and participate in Board meetings, committee meetings, an annual retreat, an initial orientation, and fundraising events throughout the Chapter territory. Please describe how you will make this commitment.

SELF ASSESSMENT OF SKILLS AND BACKGROUND

The Greater Illinois Chapter Board of Directors has an ongoing commitment to improving the Board's own leadership and management of its succession, renewal and recruitment of Board Directors. As part of the process surrounding seeking applications and recruiting new Directors to fill expired terms, candidates are asked to self-identify what competencies, background and skills the candidate would bring to the Chapter Board.

The Matrix of Skills and Representation below will ensure a skilled, balanced and high-performing Board is sustained for the future. Please use the following two checklists to personally rate your experiences level in each category, with 1 being low and 5 being a high level of experience, knowledge and appropriate representation.

Checklist 1: Skills and Experience:

Skill/Experience	Competency	Low				High
		1	2	3	4	5
Board of Directors Experience	Experience serving on public sector, private sector or not-for-profit boards. Experience with good governance policies					
Business/Corporate Planning Experience	Experience with business or corporate planning for public sector, private sector or not-for-profit boards.					
Leadership Experience	Experience serving as a Committee Chair or in other positions of leadership					
Committee Experience and Teamwork	Experience serving on committees or teams					
Strategic Planning and Focus	Experience with planning, evaluation, and implementation of a strategic plan. This includes a demonstrated ability to focus on longer term goals and strategic outcomes, as separate from day-to-day management and operational experience.					
Government Relations and Public Policy	Experience in strategic government relations and/or public policy agenda setting and effective communications for public sector, private sector or not-for-profit boards.					
Human Resource/Executive Performance Review	Understanding of human resource/personnel considerations and issues for employee recruitment, compensation structures, and performance review among public sector, private sector or not-for-profit boards.					
Financial Reporting	Understanding of financial reporting, and knowledge of other considerations and issues associated with the auditing requirements for public sector, private sector, or not-for-profit boards					
Investment Experience	Experience in the investment industry including, managing investment portfolios, analyzing performance of outside investment managers, and developing investment strategies.					
Risk Assessment	Experience in the process of identifying principal corporate risks and to ensure that management has implemented the appropriate systems to manage risk.					

***Checklist 2 – Balanced Representation:**

Representative Category	Competency					
Personal experience with Alzheimer's disease or a related dementia	You, yourself, have been diagnosed by a qualified medical professional with Alzheimer's disease or a related dementia	Yes _____ No _____				
Family experience with Alzheimer's disease or a related dementia	A close family member has experienced Alzheimer's disease and you were, at least partially, responsible for the care of the family member	Yes _____ No _____				
		LOW				HIGH
		1	2	3	4	5
	Engaged in a profession that regularly brings you in contact with individuals with Alzheimer's disease or a related dementia					
Legal Representation	Experience as an attorney or in the legal profession					
Communications Industry Representation	Experience in marketing, communications, public relations, media or related industries					
Accounting Representation	Experience in accounting and financial professions					
Medical Representation	Experience as a licensed practitioner in the medical field					
Public Policy Representation	Experience in the political arena as an elected official, lobbyist, policy director or related settings					
Rural Service Delivery Representation	Experience delivering medical and/or social service programs in rural areas					
Other – please list below	Describe competency of other representation below					

ADDITIONAL INFORMATION

Please tell us where you learned of the application process for the Greater Illinois Board of Directors:
If you selected Association volunteer or staff, please supply the name and title of the person who made the referral.

- The Chapter's E-newsletter
- The Chapter's Magazine
- The Chapter's Website
- Association Volunteer
- Association Staff
- Other (please describe)_____

Please list any other individuals, organizations or media where you learned about the application process.

I certify that the information I have provided is true and accurate to the best of my knowledge.

Signature

Date

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- If selected by the Nominating Committee as a finalist, you will be notified, 1-2 letters of reference will be requested and your permission will be sought for background and reference checks prior to a personal interview.

Please mail your application to:
Cindy Marsden, Office of the President
Alzheimer's Association
8430 W Bryn Mawr, Suite 800, Chicago, IL 60631

- Applications will not be considered unless all fields marked with an * and in red print are completed and you have signed the application.
- You will receive confirmation when your application has been received.

Thank You.